



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

Monday, 16 May 2022 - 6.00 p.m.
Morecambe Town Hall

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. You are welcome to watch the meeting online – the meeting will be livestreamed using Teams and a link to the meeting will be provided [HERE](#) a few days before the meeting.

Mark Davies,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Monday, 16 May 2022 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 27 April, 2022 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **EXECUTIVE ARRANGEMENTS AND SCHEME OF DELEGATION TO OFFICERS**
(Pages 5 - 28)

Report of the Leader (*This report was marked "to follow" and was published on 12 May 2022*).

7. **NON-EXECUTIVE DELEGATIONS**

Council is recommended to approve the non-executive scheme of delegation to officers contained in the Constitution (this is included in the appendix to the report for Item 6, above).

8. **ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 29 - 33)

Report of the Head of Democratic Services.

9. **APPOINTMENT OF OVERVIEW AND SCRUTINY AND COMMITTEE MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned Overview and Scrutiny bodies and Committees, in accordance with the political balance arrangements agreed at Item 8.

- (a) Overview and Scrutiny Committee (9 members)
- (b) Budget and Performance Panel (9 members)
- (c) Planning Regulatory Committee (15 members)
- (d) Licensing Committee (10 members)
- (e) Personnel Committee (7 members)
- (f) Appeals Committee (7 members)
- (g) Audit Committee (7 members)
- (h) Standards Committee (7 members)
- (i) Council Business Committee (7 members)

And to confirm appointments to the 9 member Committee System Working Group.

10. **APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS** (Pages 34 - 41)

Report of the Head of Democratic Services.

11. **APPOINTMENT OF CHAIRS**

To receive nominations and appoint Chairs to each of the under-mentioned bodies noting that, in accordance with the Constitution, only non-Cabinet Members are entitled to vote on (a) and (b) below:-

- (a) Overview and Scrutiny Committee – ***shall not be member of the largest political group with members serving on the Cabinet.***
- (b) Budget and Performance Panel – ***shall not be a member of the largest political group with members serving on the Cabinet.***
- (c) Planning Regulatory Committee
- (d) Licensing Committee
- (e) Personnel Committee - ***recommended to include at least one Cabinet Member***
- (f) Appeals Committee
- (g) Audit Committee – ***shall not be a Member of Cabinet or Overview and Scrutiny***
- (h) Standards Committee
- (i) Council Business Committee

A handwritten signature in black ink, appearing to read 'Mark', with a long horizontal flourish extending to the right.

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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

Published on Friday 6 May, 2022.